



OFFICE OF THE DEAN & PRINCIPAL

PANDIT RAGHUNATH MURMU MEDICAL COLLEGE & HOSPITAL, BARIPADA, MAYURBHANJ  
AT-RANGAMATIA, PO-LAXMIPOSI, PIN-757 107, MAYURBHANJ, ODISHA

Ph. No.: 06792 240401, E-mail: prmmchbaripada@gmail.com / officeprmmch@gmail.com

No. 5320 /Estt-IV-I-31-PRMMCH-2025/Dt. 24/09/25

To

Director of Medical education and Training,  
Odisha, Bhubaneswar -751001  
Email- dmetbbsr4@gmail.com

Sub: - Publication of advertisement in the DMET, Odisha website (i.e. www.dmetodisha.gov.in ) before 25<sup>th</sup> September 2025.

Madam/Sir,

With reference to the subject mentioned above, I am enclosing here with and advertisement text and the Tender Documents for tender call notice for Hiring of Vehicle at O/o Dean and Principal, PRM Medical College, Baripada. The enclosed advertisement may kindly be displayed at an early date (before 25th September 2025) in the DMET, Odisha website (i.e. www.dmetodisha.gov.in ).

This is for your kind information and necessary action.

Yours faithfully

Dean & Principal,

PRM Medical College and Hospital,  
Baripada, Mayurbhanj



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**NOTICE INVITING TENDER**

**Tender Call Notice for Hiring of Vehicle at O/o Dean and Principal,  
PRMMCH, Baripada,**

**Reference No.5317/Estt-IV-I-31-PRMMCH-2025/Dated.24-09-2025**

Dean & Principal,  
PRM Medical College and Hospital,  
Baripada, Mayurbhanj



## OFFICE OF THE DEAN & PRINCIPAL

**PANDIT RAGHUNATH MURMU MEDICAL COLLEGE & HOSPITAL, BARIPADA, MAYURBHANJ  
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**Ph. No.: 06792 240401, E-mail: prmmchbaripada@gmail.com / officeprmmch@gmail.com**

**No. 5317 /Estt-IV-I-31-PRMMCH-2024/Dt. 24-09-2025**

### **TENDER CALL NOTICE FOR HIRING OF VEHICLE**

Sealed tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Individuals for providing 1 (One) no. of vehicle i.e. Tiago/ Bolt/ Celerio (Petrol) or equivalent class including driver, which shall conform to the terms and conditions (Annexure-A) for official use in Office of the Dean and Principal, PRM Medical College, Sankhabhanga on monthly basis. The terms & conditions (Annexure-A) and Format for General Information (Annexure-B) can be downloaded from the website <https://dmetodisha.gov.in/> Interested bidders fulfilling the eligibility criteria may submit their tender separately (with EMD & document as per Term & Condition). The envelop carrying the Tender completed in all respect must be super-scribed in capital letter "**TENDER FOR HIRING OF VEHICLE FOR O/O PRM MEDICAL COLLEGE, RANGAMATIA**" should reach the undersigned on or before **15th October 2025** by 05:30 PM through Regd. Post / Speed post / courier and shall be opened on **16th October 2025** at 11.30 AM in the College Council Room of O/o the Dean & Principal, PRM Medical College, Rangamitia in presence of bidders or their authorized representatives. The Dean and Principal/ Authority reserve the right to accept, reject or cancel or modify summarily any or all the Tenders without any reasons thereof. **No tender paper shall be accepted by hand.**

1. The Service providers shall have a valid GST Registration to participate in the tendering process.
2. The vehicle must be in road worthy condition, shall not be more than 3years old from the date of initial registration and must have valid Registration Certificate, Insurance certificate, Fitness certificate, Pollution certificate, valid contract carriage permit, Proof of Up-to-date tax payment etc. mandatory for plying of service.
3. Category of vehicles to be engaged- Tiago/ Bolt/ Celerio (Petrol)/ equivalent class etc. (BS-VI or above emission compliant vehicles) vehicle of similar model and segment, having same mileage and hiring charges can be engaged.
4. Location of vehicles: 1 No. Office of the Dean and Principal, PRM Medical College, Sankhabhanga, Baripada.
5. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
6. The driver should be well behaved, gentle and obedient in nature.
7. A sum of **Rs.5,000/- (Rupees Seven Thousand)** only for each vehicle shall be deposited by the tendering bidders in shape of account payee bank draft drawn in favour of **Dean and Principal, PRMMCH, Baripada** payable at "**SBI Medical College Campus Branch**" and submitted along with the tender as EMD. After completion of tender process EMD shall be refunded to unsuccessful bidders.
8. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel and lubricant.
9. The vehicle must achieve fuel efficiency of 17KM per litre or more. With maximum hiring charges of Rs. 24,000 /- per month, (excluding GST), as per the OM No. 15836/ F, dt.27-05-2025 of Govt. of Odisha Finance Department.
10. The details of the make and year of manufacture of the vehicle, registration No., mileage (KM covered per litre) and name of the driver, driving license No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-B).
11. The application form of quotation/ tender containing general bid information and terms and condition for hiring of vehicles can be downloaded from Website <https://dmetodisha.gov.in/> from dt.25-09-2025 to dt.15-10-2025.

**Dean & Principal,  
PRM Medical College and Hospital,  
Baripada, Mayurbhanj**

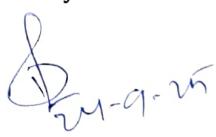
**DEAN & PRINCIPAL  
PRM Medical College & Hospital,  
BARIPADA, ODISHA**

**Hiring of Vehicle for Official Use under Office of the Dean and Principal,  
PRM Medical College, Baripada:**

**Terms & Conditions**

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid registration certificate, Insurance certificate, Fitness certificate, Pollution certificate, Valid contract carriage permit, Proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/ Office hiring the vehicles shall not be responsible for any damage/ loss caused to hire vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicles any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box and differential coolant, tyres and tubes, battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidders to provide a Good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursement towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within 15days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.
11. If services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates the any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The Service providers will ensure that the vehicle kept under optimum running condition and avoid accidents attributes to lack of maintenance/ upkeep. The hired vehicles cannot be used by the service providers for any private/commercial purpose beyond office hours or during holidays.

  
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Baripada, Mayurbhanj  
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**GENERAL INFORMATION FOR HIRING VEHICLES**

Sl. No.	Particulars
1	Name of the Service provider
2	Complete Address
3	GST Number
4	PAN Number
5	Bank Account No and IFSC code
6	Registration No of vehicle
7	Year of Manufacture
8	Make & Model
9	Date of Registration
10	Name & complete address of the owner of the vehicles
11	Fitness Certificate Validity
12	Pollution Certificate validity
13	Permit validity
14	Insurance validity
15	Name/ Address of the Driver
16	DL No & Validity of the DL of the Driver
17	EMD Rs.5,000/- (Rupees Seven Thousand)
18	Proposed hire charge of the vehicle per month excluding fuel cost
19	Rate of fuel consumption/ Mileage per litre
20	Contact Number of the Service provider (Tenderer/ Quotatorer)
21	Contact number of Driver

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature of the  
Quotatorer / Tenderer



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